Friedman Memorial Airport Authority

Regular Board Meeting

July 7, 2026

FRIEDMAN MEMORIAL AIRPORT

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Approve Agenda

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Public Comment

(10 Minutes)

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Approval of Meeting Minutes

June 2, 2026 Regular Meeting

Reports

Reports

- Chair Report
- Blaine County Report
- City of Hailey Report
- Fly Sun Valley Alliance Report
- Staff Team Report

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Airport Staff Brief

Team Updates

- Deputy Director of Admin/Finance
- Airport Security Manager
- Deputy Director of Operations
- Airport Director

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Airport Activity Status

- Passenger Enplanements
  - +11.1% over May 2025
  - +12.7% YTD vs 2025

- Operations (unofficial)
  - +0.8% from June 2025
  - +6.2% YTD vs 2025

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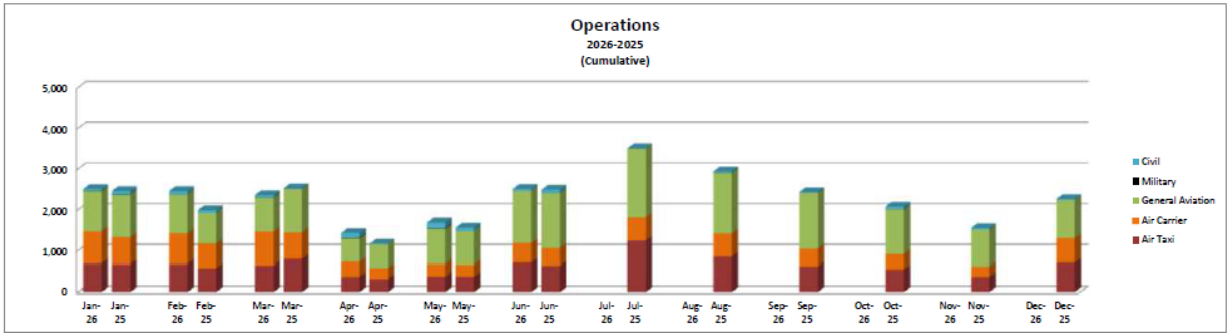
Airport Activity Status

Month	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
January	3,622	3,893	3,912	2,600	3,028	2,787	4,547	2,520	2,070	2,379	2,408	2,098	2,454	2,128	2,249	1,842	1,665	2,019	2,172	1,987	2,001	2,250	1,986	1,875	2,455	2,502
February	4,027	4,498	3,073	3,122	3,789	3,597	3,548	2,857	2,244	2,647	2,117	2,205	2,612	1,417	2,268	2,533	1,629	1,914	1,187	2,253	2,185	2,362	2,237	1,905	1,990	2,454
March	4,952	5,126	3,086	4,097	3,618	2,918	4,677	3,097	2,145	2,709	1,813	1,921	2,753	1,924	2,023	1,917	1,895	1,860	2,016	1,480	2,512	2,376	1,971	2,031	2,523	2,358
April	2,494	3,649	2,213	2,840	2,462	2,047	2,581	2,113	1,724	1,735	1,604	1,513	1,509	1,210	1,337	1,380	1,426	1,257	1,116	616	1,590	748	1,551	1,211	1,163	1,427
May	3,905	4,184	2,654	3,282	2,729	2,134	1,579	2,293	2,280	1,891	1,533	1,693	1,852	555	668	1,501	1,802	1,442	1,174	1,127	1,894	779	1,437	1,552	1,559	1,683
June	4,787	5,039	4,737	4,438	3,674	3,656	5,181	3,334	2,503	3,019	2,898	2,761	3,203	2,164	2,387	2,475	2,502	2,552	2,292	2,069	2,931	2,580	2,193	2,464	2,486	2,506
July	6,359	8,796	6,117	5,910	5,424	5,931	7,398	4,704	4,551	5,005	5,004	4,810	5,345	4,345	4,159	4,562	4,573	5,033	4,266	3,356	4,005	3,965	3,535	3,374	3,508	
August	6,479	6,917	5,513	5,707	5,722	6,087	8,196	4,570	4,488	4,705	4,326	3,823	4,644	3,114	2,932	3,719	3,873	3,175	3,260	2,859	3,289	3,286	2,659	2,746	2,939	
September	3,871	4,636	4,162	4,124	4,609	3,760	4,311	2,696	3,376	3,128	3,359	2,396	2,403	2,237	2,292	2,379	2,036	2,224	2,235	2,692	2,884	2,408	2,341	2,181	2,429	
October	3,879	3,656	3,426	2,936	3,570	3,339	3,103	2,134	2,145	2,012	1,886	1,658	1,874	1,760	1,789	1,377	1,939	1,670	1,571	2,212	2,128	2,236	1,807	2,003	2,077	
November	3,082	2,698	2,599	2,749	2,260	2,912	2,892	1,670	1,901	1,309	1,114	1,325	1,475	908	1,229	1,314	1,135	1,392	1,328	1,365	1,665	1,370	1,322	1,346	1,548	
December	3,401	2,805	3,247	3,227	2,722	3,834	2,699	1,848	2,272	1,811	2,493	2,066	2,016	1,545	1,482	1,717	2,217	2,033	1,960	2,051	2,018	1,851	2,171	2,087	2,261	
Totals	**50,858**	**55,897**	**44,739**	**45,032**	**43,607**	**43,002**	**50,712**	**33,836**	**31,699**	**32,350**	**30,555**	**28,269**	**32,140**	**23,307**	**24,815**	**26,716**	**26,692**	**26,571**	**24,577**	**24,067**	**29,102**	**26,211**	**25,210**	**24,775**	**26,938**	**12,930**



ATCT Operations Change (June 2026 vs. June 2025)			
	2026	2025	% Change
Air Taxi	715	636	12.4%
Air Carrier	470	428	9.8%
General Aviation	1,273	1,339	-4.9%
Military	0	3	0.0%
Civil	48	80	-40.0%
Total	2,506	2,486	0.8%
YTD Total	12,930	12,176	6.2%

2002 – 55, 897
2007 – 50,712
2013 – 30,555
2025 – 26,938

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Airport Staff Brief Questions?

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Action
New Business
None

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Continuing Business

None

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Updates and Discussion

New Business

Employee Handbook– Update

- Staff, along with Human Resources and legal counsel, have been working to make minor administrative and procedural updates to the Employee Handbook
- Staff expects to have a draft ready for review in August or September

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Airport Internship Program – Update

- Mason Felps, ATP Flight School Ogden, UT & Justin Davies, Johns Hopkins University, joined the airport for the past 6 weeks
- Worked alongside every department including Operations/ARFF, Finance & Admin, Security and Credentialing, Landside, and Business Development
- Spent time with tenants, partners, and stakeholders
  - Air Traffic Control Tower
  - Atlantic Aviation
  - Skywest Airlines
  - Glass Cockpit Aviation
  - Sun Valley Aviators
- Staff would like to thank NWAAAE for its generous $1000 contribution, which helped fund the internship

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Welcoming New Ops/ARFF team members:
Taylor Prince and Matt Watson

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Updates and Discussion

Continuing Business

Miscellaneous

Budget Development FY 2027

Changes to Budget

Medical Insurance adjusted after receiving the actual quote

- Budget line 5130-00 was reduced from $144,970 to $135,521
  - 11% increase year/year

Insurance adjusted after receiving the actual quote

- Budget line 6020-00 was reduced from $144,970 to $135,521
  - 2% increase year/year

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Next Steps

Notice of Budget Hearing

- Post Outside Admin Building 07/08
- Publish in the Newspaper 07/15 & 07/22

Budget Hearing

- August 4th 5:30PM

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Budget Draft

Questions?

Website Redesign Services Contract – Update

- Staff are preparing to sign a contract with Mox Creative (formerly Beze Creative), who is the winner of the Website Redesign RFP
- Once signed, staff expects project to begin shortly and follow the timeline in the proposal

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Construction and Capital Projects

Air Traffic Control Tower – Update

- At May 2026 Board Meeting, FMAA Board reviewed preliminary designs for the exterior of the ATCT
- Geotechnical engineers on site last week
  - Subsurface investigations
  - Evaluate soil conditions
- Staff will continue to keep the Board informed
- Project remains on schedule

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Airport Planning Projects

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Terminal Planning Study – Update

- RLB Architects making progress on potential layouts
- Staff recently reviewed several conceptual designs
  - Improve passenger experience
  - Enhance safety and ergonomics
- Next steps:
  - Meet with stakeholders to gather feedback and ensure proposed layouts are compatible with operational needs
  - Staff will present the layout options for the Board to review
  - When a preferred layout is identified, staff will pursue realistic cost estimates for capital planning

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Airport Infrastructure and Optimization Study – Update and Discussion

- The Study Advisory Committee will meet July 30th to review updated alternative airfield layout options
- Once a preferred alternative has been identified, staff will develop a Scope of Work (SOW) for Phase 2
- Phase 2 will focus on developing an updated Airport Layout Plan which serves as a blueprint for long term development and capital improvements

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Thank You!